



# **GLOBAL**

**INSTITUTE OF ENGINEERING AND TECHNOLOGY**

**(Approved by AICTE & Affiliated to Anna University)**

**257/1, Bangalore – Chennai High Way, Melvisharam, Ranipet – 632 509**

## **OBJECTIVE OF TRAINING AND PLACEMENT CELL**

- To provide guidance and arranging training to the students to improve skills in Aptitude tests, Group discussions, Technical and HR interviews through professional trainers
- To Gather and share information about job fairs and all relevant recruitment advertisements.
- To promote career counseling by organizing guest speakers viz. senior corporate personnel.
- To Organise pre-placement training/workshops/seminars for students.
- To assist students in obtaining placement in reputed companies.
- To organise on-campus off-campus interviews for final year students and internship (training) for students with industries.



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## **ROLE OF THE TRAINING AND PLACEMENT CELL**

- Conduct training need analysis to identify the skills required for the student as per current industrial requirements.
- Organize the placement readiness training program and proper analysis of pre and post assessment of records, training feedback.
- Orient students about training and placement process, rules and regulations.
- Finalize the list of probable recruiters for placement drives.
- Frame proper guideline to ensure the participation of students in the recruitment process.

The following members are appointed as department placement coordinator under the following designation.

<b>Sl. No</b>	<b>Responsibility</b>	<b>Name</b>	<b>Designation</b>	<b>Department</b>
1.	Chairperson	Dr. V. Natarajan	Principal	
2.	Placement coordinator	Mr. V. Prince Immanuel	Asst. Professor	
3.	Faculty Coordinator	Mr. R. Rajeshkumar	Asst. Professor	Computer Science and Engineering
4.	Faculty Coordinator	Dr. M. Thirunavukkarasu	Asst. Professor	Information Technology
5.	Faculty Coordinator	Mr. S. Saravanan	Asst. Professor	Electronics and Communication Engineering
6.	Faculty Coordinator	Mrs. S. Sandhiya	Asst. Professor	Electrical and Electronics and Engineering
7.	Faculty Coordinator	Mr. N. Tamilselvan	Asst. Professor	Mechanical Engineering
8.	Faculty Coordinator	Mr. P. Rajesh	Asst. Professor	Automobile and Engineering



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## **PLACEMENT POLICY**

- The companies visiting the campus are divided in the following 2 categories
  - Category A: Software companies
  - Category B: Core companies
- Students are allowed to attend either of the categories and get placed based on their interest.
- Students having a Pre-Placement Offer from a company must inform the Placement Cell about the acceptance or rejection of the same. In case any student doesn't inform the placement Cell about the same, he / she will be considered to have accepted the offer and will not be considered for the further placement procedure according to policy.
- Student withdrawing after being shortlisted by a company at any stage will be debarred from participating in recruitment process of any company in future.
- It is compulsory for every interested candidate is allowed to attend the Pre-Placement Talk of a company **in formals**, otherwise he / she will not be allowed to sit in the placement process of that company
- Student misbehaving in any manner with staff of Training and Placement Cell he/she will be debarred from Placement Session.
- Students must keep their Identity Card with them at of the Placement process and the candidates must also always carry 4 copies of their resume and 2 passport size photographs.
- Students are expected to maintain decorum in all interactions with company officials such as PPT, written exam and so on. Students are not allowed to use mobile phones in the vicinity of a company official and



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also are forbidden to carry the question paper out of the examination hall after the written exam.

- Any issues to be discussed should be forwarded to the respective department Placement faculty coordinator and it is his/her responsibility to take it up with the Training and Placement Cell.
- Under no circumstances should a student negotiate with a company executive about CTC offered during the course of the selection process.
- If job market situation and job scenario necessitates a revision in the Placement Policy, it will be done in a manner so as to maximize the benefit to the student community as a whole.